



KDB PUBLIC SCHOOL, KAVI NAGAR, GHAZIABAD

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A WORD TO THE PARENTS

Session 2026-27

Dear Parents,

KDB Public School is a vibrant and engaging institution where young minds thrive. We believe that learning should be a joyful experience, especially at a tender age. Our carefully crafted curriculum combines fun with discovery, fostering creativity, critical thinking and problem solving skills. By nurturing each child's inherent talents, we empower them to grow into confident, curious and compassionate individuals.

General Expectations from the parents

1. The school Almanac is to be kept in the child's bag everyday. Parents are requested to check it regularly for instructions and updates as it serves as a key communication tool between teachers and parents.
2. Kindly label all the articles carried by your child to the school like tiffin, water bottles, napkins, clothes etc.
3. We have specially created spirals for the children. Homework spirals will be sent to you once or twice in the week to allow you to find out how wonderfully your child is adopting the new curriculum. We urge you to encourage your child to do his/her homework independently.
4. For homework you are requested to make your child follow the same format as followed in classwork.
5. You must see that the spirals should not get untidy and be sent back the very next day after completing the homework or as per the instruction.
6. Please do not worry if no homework has been given.
7. You are requested to check the monthly work plan from the website and make them practise the concepts covered accordingly.
8. Letter formation or number formation should be strictly according to the formation done in spirals/notebooks.
9. Student must be picked up only **by parent or authorised guardian** whose details have been officially registered with the school. **Carrying a valid Parent/Guardian ID Card at the time of pick-up is mandatory.**
10. Please do not compare your child with other children as every child is a unique individual.
11. You must spend some quality time with your child everyday even if you are very busy. Please encourage him/her to talk with you.
12. Students will be given engaging hands on projects. For that we need your support and encouragement. You will be intimated the same as per the schedule.
13. We all speak in our mother tongue at home and we are duly proud of it. But since we all will work towards improving your child's communication skill in English, certain help is expected from home. Encourage your child to pick up new English words and age-appropriate story books to help develop comprehension skills.
14. Parents can meet the Principal/Vice Principal/teachers during the visiting hours with prior appointment only.
Visiting Hours:
 - **Principal/Vice Principal : Wednesday to Friday - 10:00 a.m. to 12:00 noon.**
 - **Teachers : Saturday (except 2nd Saturday) - 9:00 a.m. to 11:00 a.m.**
15. Parents are requested **to contact teachers after school hours only if there is some emergency.**

16. We kindly request that you prioritize punctuality and regular attendance. Please make sure your child arrives at school at least 10 minutes before the scheduled start time.

Summer timings:

- Nursery and KG - 7:55 a.m. to 12:00 noon
- Prep- 7:55 a.m. to 2:00 p.m.

Winter timings:

- Nursery and KG- 8:55 a.m. to 1:00 p.m.
- Prep - 8:55 a.m. to 2:30 p.m.

17. **As per NEP guidelines comprehensive and continuous evaluation of children will be done throughout the year.**

18. In case of a change in phone number or postal address, you are requested to report immediately to the class teacher.

19. **Discipline** -While our teachers and staff are always kind and friendly with the children, sometimes we have to be firm while dealing with unacceptable behaviour such as hurting others or disobedience in the bus etc. Such incidences will be dealt with firmly. Please encourage your children to follow instructions given by the teachers.

Health & Hygienic Expectations from the parents:

- Extra innerwear / bloomer and handkerchief should be sent to school in the bag everyday.
- Nails and hair should be clean and cut short; uniform should be neat and clean. It will be checked regularly.
- Mothers are requested to send healthy & nutritious food for tiffin. In the beginning if your child does not eat well in the school, don't feel we are not feeding your child properly because we can't force him/her to eat unless he/she is comfortable and adjusted to the new environment.
- In case of any illness don't send the child to school. Let him/her recover.**
- Distribution of gifts on birthday is strictly prohibited.**

"CHILDREN ARE OUR GREATEST TEACHERS. FROM THEM WE CAN LEARN SOME OF THE LIFE'S MOST VALUABLE QUALITIES; PATIENCE, CURIOSITY, KINDNESS, DETERMINATION, RESILIENCE, FEARLESSNESS, TRUST AND MOST IMPORTANTLY THEY TEACH US WHAT IT MEANS TO LOVE AND BE LOVED UNCONDITIONALLY."

<p><u>Uniform Vendor</u> New Vastralok D-5, RDC Basement (Opp. Telephone Exchange) Ghaziabad Ph.: 9310067088, 9773782129</p>	<p><u>Book Vendor</u> Teotia Book House SH-A-311, Shastri Nagar Opp. Uttam School for Girls Ghaziabad Ph.: 9871139580, 9999567684 9810567494</p>
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